



## Townstech Privacy Policy

Townstech ("we," "us," or "our") is committed to protecting the privacy and security of your personal information. This Privacy Policy outlines how we collect, use, disclose, and safeguard your information when you use our services.

### 1. Information We Collect

**1.1 Personal Information:** We may collect personal information, including but not limited to names, email addresses, phone numbers, and billing information, when you register for our services or make a purchase.

**1.2 Usage Data:** We may collect information about your use of our website, services, and applications, including IP addresses, browser type, pages visited, and other usage data.

### 2. How We Use Your Information

**2.1 Service Delivery:** We use your personal information to provide and deliver the services you request, process transactions, and respond to your inquiries.

**2.2 Communication:** We may use your contact information to send you updates, newsletters, marketing materials, and other communications related to our services. You can opt out of these communications at any time.

**2.3 Improving Services:** We use data analytics to analyze usage patterns and improve the functionality and user experience of our services.

### 3. Information Sharing and Disclosure

**3.1 Third-Party Service Providers:** We may share your information with third-party service providers who assist us in providing and maintaining our services. These providers are obligated to protect your information.

**3.2 Legal Compliance:** We may disclose your information when required by law or in response to legal requests, such as court orders or subpoenas.

### 4. Data Security

**4.1 Security measures:** We implement security measures to protect your personal information from unauthorized access, alteration, disclosure, or destruction. However, no method of transmission over the internet or electronic storage is completely secure, and we cannot guarantee absolute security.

**4.2 Client Representatives:** We do not share or disclose any sensitive information to client representatives. We require that any sensitive information go through the official email address and contact information provided by client prior to the request for information.

**4.3 Updating Client Information:** Some client information may not be editable by client directly for security reasons, we may have to do verifications before certain changes are made.

### 5. Your Choices and Rights

**5.1 Access and Correction:** You have the right to access and correct your personal information. You can do this through your account settings or by contacting us directly.

**5.2 Opt-Out:** You can opt out of receiving marketing communications by following the instructions provided in the communication or by contacting us.



## 6. Children's Privacy

Our services are not intended for individuals under the age of 13. We do not knowingly collect personal information from children. If you believe we have inadvertently collected information from a child, please contact us, and we will promptly take steps to delete the information.

## 7. Changes to the Privacy Policy

We reserve the right to update and modify this Privacy Policy at any time. The date of the last update will be indicated at the top of the policy. Changes will be effective immediately upon posting.

### Contact Information:

If you have any questions or concerns about this policy, please contact us at [support@townstech.net](mailto:support@townstech.net)